

EXECUTIVE BOARD

A G E N D A

Date: Monday 12 December 2005 at 9.30 am

Venue: Old Library Room, Town Hall

Membership as at 21 November 2005

Portfolio

Alex Hollingsworth (Leader)
Bill Baker (Deputy Leader)
Susan Brown
Mary Clarkson
Maureen Christian
Dan Paskins
John Tanner
Ed Turner

Alan Armitage
Matthew Sellwood

Over-arching responsibility
Capital Projects and Procurement
Crime and Community Safety
Leisure
Culture and Communities
Social Inclusion
Environment
Strategic Planning, Housing and
Economic Development
Without Portfolio
Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations (attached) of Scrutiny Committees

5. SECOND QUARTER MONITORING REPORTS

A. Performance Monitoring – Report of Strategy and Review Business Manager (page 5.1)

B. Oxford Plan Monitoring Framework – Report of the Strategy and Review Business Manager (page 5.11)

C. Financial Monitoring – Report of the Financial and Asset Management Business Manager (page 5.39)

6. THE OXFORD PLAN

Report (circulated separately) of the Strategy and Review Business Manager

7. INDICATIVE BUDGETS FOR 2006/07 to 2008/09

Report (circulated separately) of the Strategic Director, Finance and Corporate Services

- 8. BUSINESS RATES DISCRETIONARY RELIEF FOR CHARITIES**
Report (attached) of the Revenues and Benefits Business Manager
- 9. SUBMISSIONS FOR WRITE-OFF**
Report (attached) of the Revenues and Benefits Business Manager
- 10. TOWN HALL CATERING – MAJOR PROJECT APPROVAL**
Report (attached) of the Strategic director, Finance and Corporate Services
- 11. STRATEGIC FRAMEWORK FOR LEISURE**
Joint report (attached) of the Strategic Director, Physical Environment
- 12. REVIEW OF DELIVERY OF MUSEUM SERVICE**
Report (attached) of the Interim Leisure and Parks Business Manager
- 13. UNDERFLOOR HEATING REPLACEMENT – TENDER APPROVAL**
Report (attached) of the Oxford Building Solutions Business Manager
(See also confidential annex in Part II of the agenda.)
- 14. REPLACEMENT WINDOWS – TENDER APPROVAL**
Report (attached) of the Oxford Building Solutions Business Manager
(See also confidential annex in Part II of the agenda.)
- 15. OXFORD POLICE ACT 1868**
Report (attached) of the Head of Legal and Democratic Services
- 16. RECOMMENDATION OF THE HOUSING ADVISORY BOARD**
At its last meeting on 7 November the Executive Board considered a report on granting major project approval for the redevelopment of garage sites.

The Housing Advisory Board (HAB) considered the report on 18 November and although the HAB endorsed the major project approval it also resolved:

“To advise the Executive Board that the (Housing Advisory) Board would like to see reports that came to it to advise on before they were submitted to the Executive Board”.

17. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) from Area Committees

18. PORTFOLIO HOLDER QUESTIONS

There are no questions for the Board to consider.

19. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no decisions to report to the Board.

20. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, published on 16 November 2005, compiled by the Head of Legal and Democratic Services.

21. MINUTES

Meeting of the Board held on 7 November (attached).

22. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. UNDERFLOOR HEATING REPLACEMENT – TENDER APPROVAL

Confidential annex (attached) to the report of the Oxford Building Solutions Business Manager at item 13

(Exempt – contains details of contract terms under negotiation)

C2. REPLACEMENT WINDOWS – TENDER APPROVAL

Confidential annex (attached) to the report of the Oxford Building Solutions Business Manager at item 14

(Exempt – contains details of contract terms under negotiation)

C3. GEORGE STREET MANSIONS

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – contains property disposal terms under negotiation)

C4. FORMER TIC, OLD SCHOOL, GLOUCESTER GREEN

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – contains property disposal terms under negotiation)

C5. SALE OF HOSTELS

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – contains property disposal terms under negotiation)